



OFFICE OF THE
DISTRICT & SESSIONS JUDGE
MANSEHRA

Ph: 0997-301848, 0997-304924
Fax: 0997301848
E-Mail: sessionscourt_mansehra@yahoo.com
No 13066-142/D&SJ(MA)

Dated 20/07/2022

OFFICE ORDER.

The following posting and transfer are ordered, in the interest of public service, with immediate effect, till further orders:-

S#	Name of Officials.	From	To
1.	Mr. Jumma Shahzad, Assistant(BPS-16).	COC to Senior Civil Judge(Admn), Mansehra.	Reader to the Court of AD&SJ-IV, Mansehra. Vice No:2
2.	Mr. Imtiaz Muhammad, Assistant(BPS-16).	Reader to the Court of AD&SJ-IV, Mansehra.	COC to the office of Senior Civil Judge (Admn), Mansehra. Vice No:1
3.	Mr Shakeel Akhtar, Assistant(BPS-16)	Attached to scanning branch	Reader to the court of AD&SJ-III, Mansehra. Vice No:4
4.	Mr. Iftikhar Shah, Assistant(BPS-16)	Reader to the court of AD&SJ-III, Mansehra.	Posted as Incharge Library Sessions Court.
5.	Syed Khurram Shah, Computer Operator(BPS-16)	Incharge Institution Branch	Computer Operator to the Court of SCJ(Admn), Mansehra. Vice No:6
6.	Mr. Muhammad Mehmood Qamer, Computer Operator(BPS-16).	Computer Operator to the Court of SCJ(Admn), Mansehra.	Computer Operator, Institution Branch. Vice No:5
7.	Mr. Ehsan Ul Haq, Computer Operator(BPS-16)	Computer Operator to the court of CJ-VIII, Mansehra.	Incharge Case Perusal section to be made functional w.e.f 1.10.2022 in addition to his own work.
8.	Mr. Sajid Ali, Computer Operator(BPS-16)	Fresh Appointee	Focal Person Scanning in Record Room Lower Court (Criminal Section)
9.	Mirza Shahab-ud-Din, Computer Operator(BPS-16).	Fresh Appointee	Posted as incharge/Focal Person of scanning of all the three Record Rooms with the dedicated task to supervise and monitor process of scanning in all the record rooms (Session Court, lower courts both criminal and civil sections)
10.	Mr. Khizer Sajjad, Computer Operator(BPS-16)	Fresh Appointee	Focal Person Scanning to the court of AD&SJ-II, Mansehra.
11.	Ms. Anam Arif, Computer Operator(BPS-16)	Fresh Appointee	Focal Person at E-Process in Process Serving Agency.
12.	Ms. Sunder Nazir, Computer Operator(BPS-16)	Fresh Appointee	Posted in Server Room as Co-Focal Person CFMIS.

13.	Mr. Fakhar-e-Alam, Senior Clerk(BPS-14).	Record Keeper, English Office	Reader to the court of JFC-I, Mansehra Vice No:15
14.	Mr. Muhammad Ashraf, Senior Clerk(BPS-14).	Incharge, Record Revenue Cell.	Incharge, Information Kiosk, Balakot. Vice No:16
15.	Mr. Muhammad Baidar, Senior Clerk(BPS-14)	Reader to the Court of JFC-I, Mansehra.	Focal Person Scanning to Lower Court(Criminal section) Record Room. Vice No:32
16.	Shafqat ur Rehman, Senior Clerk(BPS-14).	Incharge, Information Kiosk, Balakot.	Muharrir to the Court of Civil Judge-X, Mansehra. Vice No:27
17.	Chanzeb, Junior Scale Stenographer(BPS-14)	Junior Scale Stenographer to the court of JM-II, Mansehra.	Junior Scale Stenographer to the court of CJ-I, Balakot. Vice No:18
18.	Muhammad Waseem, Junior Scale Stenographer(BPS-14)	Junior Scale Stenographer to the court of CJ-I, Balakot.	Junior Scale Stenographer to the court of JM-II, Mansehra. Vice No:17
19.	Syed Muneer Shah, Junior Scale Stenographer(BPS-14)	Fresh Appointee	Focal Person Scanning to Lower Court(Civil Section) Record Room.
20.	Mr. Jawad Asif, Junior Scale Stenographer(BPS-14).	Fresh Appointee	Focal Person Scanning to the court of AD&SJ-IV, Mansehra.
21.	Muhammad Nabeel Qureshi, Junior Scale Stenographer(BPS-14).	Fresh Appointee	Focal Person Scanning to the court of AD&SJ-Balakot.
22.	Mr. Bilal Mustafa, Junior Scale Stenographer(BPS-14).	Fresh Appointee	Focal Person Scanning to the court of AD&SJ-VI, Mansehra.
23.	Mr. Inam Ullah, Junior Scale Stenographer(BPS-14).	Fresh Appointee	Focal Person Scanning to the court of JM-I, Mansehra.
24.	Ms. Pakeeza Chand, Junior Scale Stenographer(BPS-14).	Fresh Appointee	Focal Person Scanning to the court of JFC-I, Mansehra. Incharge Family visitation corner & Giggles Room(Monday-Wednesday) in addition to her assigned task.
25.	Ms. Zainab Yousif, Junior Scale Stenographer(BPS-14)	Fresh Appointee	Focal Person Scanning to the court of JFC-II, Mansehra. Incharge Family visitation corner & Giggles Room(Thursday-Saturday) in addition to her assigned task.
26.	Mr. Javed, Naib Nazir/ Junior Clerk(BPS-11).	Institution Branch	Incharge Revenue Record Cell, Mansehra. Vice No:14
27.	Mr. Mushtaq Ahmad, Naib Nazir/ Junior Clerk(BPS-11).	Muharrir to the Court of Civil Judge-X, Mansehra.	Focal Person Scanning in Record Room Lower Court(Criminal Section).
28.	Ms Raeesa Bibi, Junior Clerk(BPS-11)	Sessions Record Room (Scanning).	Muharrir to the court of JFC- II, Mansehra. Vice No:29

29.	Mr. Shakeel, Junior Clerk/ Naib Nazir(BPS-11)	Muharrir to the court of JFC-II, Mansehra.	Muharrir to the court of CJ-X, Mansehra. Vice No:27
30.	Mr. Fiaz, Junior Clerk(BPS-11)	Attached Muharrir to the court of JFC-II, Mansehra.	Focal Person Scanning to Lower Court(Civil Section) Record Room.
31.	Mr. Muhammad Rizwan, Junior Clerk(BPS-11)	Attached to scanning branch	Focal Person scanning to Sessions Record Room.
32.	Mr. Abdul Waheed, Naib Nazir(BPS-11)	Attached to Lower Court (Criminal section) Record Room.	Focal Person scanning in Lower Court(Civil Section) Record Room.
33.	Mr. Umar Khalid, Junior Clerk(BPS-11).	Fresh Appointee	B&A Office to assist Budget & Account Assistant in Stock Keeping.
34.	Mr. Tasneem Ahmad, Junior Clerk(BPS-11).	Fresh Appointee	English Office with dedicated task of development of HR Database.
35.	Mr. Muhammad Shakeel, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning to Lower Court Record Room (Civil Section).
36.	Mr. Muhammad Zakir, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning in Record Room Sessions Court.
37.	Mr. Bilal Ahmad, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning in Record Room Sessions Court.
38.	Mr. Rizwan Wali, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning to the court of SCJ(Judicial), Mansehra.
39.	Mr. Shujah Ali Shah, Junior Clerk(BPS-11).	Fresh Appointee	Attached with COC office to assist in budgetary & procurement matters.
40.	Syed Umair Ali Shah, Junior Clerk(BPS-11).	Fresh Appointee	Office of Civil Nazir.
41.	Mr. Usama Tariq, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning in Record Room Lower Court (Criminal Section)
42.	Mr. Noman Asghar, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person scanning to Copying Branch.
43.	Mr. Muhammad Ejaz, Junior Clerk(BPS-11).	Fresh Appointee	Focal Person Scanning to the court of CJ-III, Mansehra.
44.	Muhammad Rafaqat, Process Server(BPS-05)	Process Serving Agency	Focal Person Scanning in Record Room Lower Court (Criminal Section)
45.	Mr. Awais Ali, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of JM-II, Mansehra.
46.	Mr. Ishtiaq Ahmad, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-V, Mansehra.
47.	Mr. Muhammad Shakeel, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-VIII, Mansehra.
48.	Mr. Khurram Shahzad, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-X, Mansehra.
49.	Mr. Muhammad Awais, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-I, Balakot.
50.	Mr. Hamza Malik, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-II, Balakot.

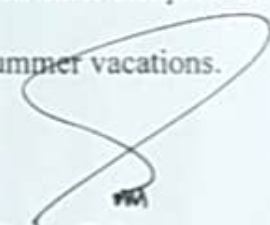
51.	Syed Imdad Shah, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning in Record Room Lower Court (Civil Section)
52.	Mr. Qaisar, Process Server(BPS-05)	Fresh Appointee	Process Serving Agency.
53.	Mr. Zahid Iqbal, Process Server(BPS-05)	Fresh Appointee	Process Serving Agency.
54.	Mr. Muhammad Rehman, Process Server(BPS-05)	Fresh Appointee	Process serving agency.
55.	Mr. Ammar Faraz, Process Server(BPS-05)	Fresh Appointee	Process serving Agency.
56.	Syed Tauqeer Hussain Process Server(BPS-05)	Fresh Appointee	Process Serving Agency.
57.	Ms Raida Amir, Process Server(BPS-05)	Sessions Record Room (Scanning).	Focal Person Scanning, to the court of CJ-I, Mansehra.
58.	Ms. Nadia Bibi, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-VII, Mansehra.
59.	Ms. Kiran Bibi, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-IX, Mansehra.
60.	Ms. Uzma Bibi, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-VI, Mansehra.
61.	Ms. Humaira Bibi, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-III, Mansehra.
62.	Ms. Samaira Rasheed, Process Server(BPS-05)	Fresh Appointee	Focal Person Scanning to the court of CJ-II, Mansehra.
63.	Ms. Maria Bibi, Naib Qasid(BPS-03)	Fresh Appointee	Focal Person Scanning to the court of CJ-IV, Mansehra.
64.	Mr. Ali Rehman, Naib Qasid (BPS-03)	Naib Qasid to the Court of CJ-I, Balakot.	Naib Qasid to the Court of ADJ-Balakot. He is also assigned the duty of caretaker and store keeper of Tehsil Courts Balakot. Vice No:65
65.	Mr. Hafiz Mehtab, Naib Qasid (BPS-03)	Naib Qasid to the Court of ADJ-Balakot.	Naib Qasid to the Court of CJ- I, Balakot. Vice No:64

Note-1: The Posting & Transfer at serial No.17 & 18 is a hardship case and is based on mutual consent of the officials.

Note-2: All the officials posted as focal persons of scanning in respective courts shall be responsible for complete scanning & uploading of pending cases on CFMIS within two months but not later than 30th September.

Note-3: Focal persons of scanning posted in the record rooms shall complete the task within 04 months, by 30th November, 2022.

Note-4: All fresh appointees shall remain on duty during summer vacations.

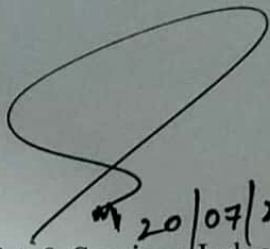

 (Zia-ur-Rehman)
 District & Sessions Judge,
 Mansehra.

No. 13066-140611

Dated Mansehra the 20 July, 2022.

Copy forwarded for information to:

1. The Worthy Registrar Peshawar High Court, Peshawar.
2. The Member Inspection team Peshawar High Court, Peshawar.
3. The Director Inspections, Secretariat of the District Judiciary Peshawar High Court, Peshawar.
4. The Director HR&W Secretariat of the District Judiciary Peshawar High Court, Peshawar.
5. The Director IT Peshawar High Court, Peshawar.
6. All the Judicial Officers of District Mansehra.
7. All the officials concerned for compliance.


20/07/22
District & Sessions Judge
Mansehra.